

SAINT GEORGE S.A.

INDEPENDENT STUDIES

Founded in 1938

Paulina P. Kontopoulou

having successfully completed the studies prescribed
in the two-year, post-secondary education

GREEK - ENGLISH EXECUTIVE SECRETARIAL COURSE

is entitled to receive this

Certificate Grade C

Her studies comprised the following subjects :

COMMERCIAL ENGLISH
ENGLISH LANGUAGE FCE Level
ENGLISH TYPING
PSYCHOLOGY IN THE WORKPLACE
EXECUTIVE SKILLS

*Office Procedures and Organization
The Secretary and Communication*

PRINCIPLES OF ACCOUNTING

GREEK TYPING

COMPUTER SCIENCE

Principles of Computers

Windows

Word - Excel - Access

Power Point - Outlook

PRINCIPLES OF MANAGEMENT

Principles of Business Management

Business Organization

GREEK COMMERCIAL CORRESPONDENCE

POLITICAL ECONOMY-INTRODUCTION

TO COMMERCIAL LAW

Principles of Political Economy

Principles of Commercial Law

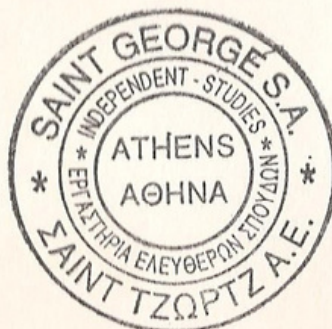
Principles of Labour Legislation

European Union

ENGLISH COMMERCIAL CORRESPONDENCE-

TRANSLATION

PRINCIPLES OF MARKETING-PUBLIC RELATIONS



Ο Διευθυντής - Director